

Final Inspection Guide

Below is a guide to assist you in ensuring a trouble-free end to your tenancy with us.

Please be aware that rent is due and payable until all keys have been returned - this includes any keys given to friends or relatives.

We ask that before the Final Inspection you:-

- Ensure that our office has your new forwarding address and phone number
- Ensure your rent is paid until the vacating date and all invoices (where applicable) are paid in full
- Leave all garage remotes (where applicable) in the top drawer of kitchenette
- Redirect all mail to your new address

Attending to the following matters prior to our inspection will save considerable time and prevent unnecessary delays in returning your bond-

GENERAL – ALL ROOMS

- All exhaust fans (where applicable) throughout the property to be cleaned
- Air conditioning filters to be thoroughly cleaned
- Venetians to be washed thoroughly (if applicable) Flyscreens to be removed carefully and hosed or brushed to remove dirt/dust (if applicable). Please ensure they are not damaged. Windows and windowsills to be cleaned thoroughly including tracks.
- Doors and door frames to be left clean and undamaged
- Marks to be removed from walls
- Cobwebs to be removed from ceiling cornices and walls
- All light fittings to be cleaned and free from insects, bulbs replaced where necessary
- All floors and skirting boards to be washed
- All ceiling fans throughout to be free from dust (if applicable)
- Clean all mirrors throughout including wardrobe-door mirrors (if applicable)
- Drapes to be washed or dry-cleaned according to fabric
- All vertical strings to be attached and secure
- All items on inventory to be accounted for, returned to original positions, and professionally cleaned (Mattress and other soft furnished items as per your lease agreement), with receipt provided
- Built in robes are to be cleaned inside and out
- Linen press (if applicable) to be cleaned inside and out
- **All garbage, bottles and rubbish removed from the premises**

KITCHEN

- The oven and grill (convection microwave) are to be cleaned. Drip trays to be cleaned of all grease
- Range-hood to be cleaned, including the filters (carbon filters inside the rangehood to be replaced where grease build up is evident)
- All cupboards to be cleaned inside and out (don't forget the tops of the cupboards!)
- Sink taps and disposal unit (if applicable) to be cleaned and polished
- Walls and tiled areas to be free from grease/ food splashes and stains
- All benches and floors to be cleaned and free from grease/ food splashes and stains
- All furnished items to be thoroughly cleaned and returned to original positions. Any broken items to be replaced with same or similar items.
- Refrigerator to be defrosted and all surfaces to be cleaned, including shelves, crisper drawers, and cavity.

BATHROOM

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower screen to be thoroughly cleaned of soap scum, water marks and other residue
- All plugholes are to be clean and free from debris
- Mirrors to be wiped over
- All drawers and cupboards to be cleaned
- Chrome fixtures to be cleaned and polished
- Toilet to be cleaned thoroughly, including bowl, seat and cistern

OUTSIDE AREAS

- Driveways, garages, and any concrete areas to be free from oil & grease stains (if applicable)
- Garage-floor area to be swept and cobwebs removed (if applicable)
- Cobwebs to be removed from outside eaves, awning and ceilings on balcony

PEST CONTROL

- If pets have been kept on the premises, you must have the property professionally pest controlled for fleas inside and out and a receipt provided

CARPETS

- Carpets are to be professionally cleaned if soiled or marked and a receipt provided.

DAMAGE

- Damage that occurs due to the tenant's neglect will be rectified at the tenant's cost.

****PLEASE NOTE****

**“THE ABOVE CLEANING IS A GUIDE ONLY AND
ADDITIONAL CLEANING MAY BE REQUIRED!”**

Below is a list of local professionals that may be able to assist you in preparing the property for the final inspection:

- **Carpet Cleaning:** PRO Carpet Cleaning Brisbane | (07) 3555 7944
- **Carpet Cleaning:** Kangaroo Cleaning | 0484 351 353
- **Bond Cleaning:** Reliable Bond Cleaning | 0479 063 300
- **Bond Cleaning:** A One Bond Cleaning | 0488 195 464
- **Bond Cleaning:** Kangaroo Cleaning | 0484 351 353
- **Maintenance:** Mend Property Maintenance | 0407 146 220
- **Maintenance:** Brisbane Handyman | 0410 579 569
- **Pest Control:** Tom’s Pest Control Brisbane | (07) 3184 4223
- **Pest Control:** Kangaroo Cleaning | 0484 351 353